

Customer identification form

Foreign companies

If you are not a foreign company, you must download and complete the relevant customer identification form from www.perpetual.com.au/customer-id

Alternatively, to order a form or if you have any questions, phone:
Investor Services 1800 022 033
Adviser Services 1800 062 725

If you have provided a customer identification form to Perpetual after 12 December 2007, then you do not need to complete another form unless your details have changed.

About this customer identification form

This form has been designed to meet Perpetual's obligations under the Anti-Money Laundering and Counter Terrorism Financing Act (2006) (AML Act) to identify our customers.

The AML Act regulates financial services and transactions in a way that is designed to detect and prevent money laundering and terrorism financing.

Under the AML Act, we are required to:

- verify your identity before providing services to you, and to re-identify you if we consider it necessary to do so
- where you supply documentation relating to your identity, keep a record of this documentation for seven years after the end of your relationship with Perpetual.

Checklist

You must complete the following steps to ensure your application is processed:

- complete ALL required sections in this customer identification form
- provide certified copies of document(s), as requested in this customer identification form, either to us or to your financial adviser
- enclose this completed form with your fully completed application form from the product disclosure statement and send to Perpetual.

Please note that we CANNOT process your application unless the information requested in this form has been provided.



**Customer identification form
Foreign companies**

Please complete this form for foreign companies only. For companies registered in Australia use the AUSTRALIAN COMPANIES IDENTIFICATION FORM.

Complete one form for each company. Complete all applicable sections of this form in black ink, using BLOCK LETTERS.

Section 1: Foreign company details

1.1 General information

full name of foreign company

country of formation / incorporation / registration

Select if registered by a foreign body and provide name of body

1.2 Is the foreign company registered with ASIC? (select ONE of the following)

Yes Provide ARBN

Provide **EITHER** principal place of business address in Australia **OR** local agent name and address details (*Tick one box*) address (PO Box is NOT acceptable)

street

suburb

state

postcode

name of local agent in Australia

No Provide company identification number (if any) issued by the foreign registration body

Principal place of business in the company's country of formation or incorporation (PO Box is NOT acceptable)

street

suburb

state

postcode

country

1.3 Registered address of company

Provide the registered address as registered with ASIC. If the company is NOT registered with ASIC, provide the registered address in the country of formation, incorporation or registration (if any).

street

suburb

state

postcode

country

1.4 Regulatory/listing details (select ✓ each of the following categories that apply to the company and provide the information requested).

Regulated company (a company whose activities are subject to the oversight of a Commonwealth, State or Territory statutory regulator. In this context regulated means subject to oversight beyond that provided by ASIC as a company registration body. Examples of regulated companies include Australian Financial Services Licensees (AFSL), Australian Credit Licensees (ACL) or Registrable Superannuation Entity (RSE) Licensees)

regulator name

licence details

Listed on a major financial market

name of market / exchange

Majority-owned subsidiary of an Australian listed company

Australian listed company name

name of market / exchange

1.5 Company type (select ✓ only ONE of the following categories and provide any information requested)

Public (companies whose name does NOT include the word Pty or proprietary; generally listed companies) go to section 1.2

Proprietary (companies whose name ends with Proprietary Ltd or Pty Ltd; also known as private companies) go to section 1.6

Other (provide description)

1.6 Directors (to be completed for proprietary or other companies, not required for public companies as per 1.5)

How many directors are there? provide full name of each director

	first name(s)	last name
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>

If there are more directors, provide details on a separate sheet

1.7 Shareholders (to be completed for proprietary or other companies, not required for public companies as per 1.5)

Provide details of ALL individuals who are beneficial owners through one or more shareholdings of more than 25% of the company's issued capital.

Shareholder 1	Shareholder 2	Shareholder 3
first name(s) <input type="text"/>	first name(s) <input type="text"/>	first name(s) <input type="text"/>
last name <input type="text"/>	last name <input type="text"/>	last name <input type="text"/>
residential address (PO Box is NOT acceptable) <input type="text"/>	residential address (PO Box is NOT acceptable) <input type="text"/>	residential address (PO Box is NOT acceptable) <input type="text"/>
suburb <input type="text"/>	suburb <input type="text"/>	suburb <input type="text"/>
state <input type="text"/>	state <input type="text"/>	state <input type="text"/>
country <input type="text"/>	country <input type="text"/>	country <input type="text"/>
postcode <input type="text"/>	postcode <input type="text"/>	postcode <input type="text"/>

Section 2: Foreign company identification documents

- **If you are applying directly with Perpetual** – You will need to provide a certified copy of the document(s) with your application.
- **If you are lodging this application through a financial adviser** – you may provide a certified copy of the document(s) with your application OR have your adviser sight an original or certified copy of your document(s).

Foreign companies registered with ASIC, please provide ONE of the following:

- an original or certified copy of a certificate of registration issued by ASIC or by the relevant foreign registration body
- alternatively, if you have a financial adviser they may be able to perform a search of the relevant ASIC database or perform a search of the relevant foreign registration body.

Foreign companies NOT registered with ASIC, please provide ONE of the following:

- an original or certified copy of a certificate of registration issued by the relevant foreign registration body
- a disclosure certificate from the company given by an individual acting as agent of the company – please ask Perpetual for further details
- alternatively, if you have a financial adviser they may be able to perform a search of the relevant foreign registration body.

OR

For a listed company, a majority owned subsidiary of an Australian listed company or a regulated company, please provide ONE of the following:

- a public document issued by the relevant company
- alternatively, if you have a financial adviser they may be able to perform a search of the relevant financial market OR perform a search of the relevant ASIC database OR perform a search of the licence or other records of the relevant Commonwealth, state or territory statutory regulator.

How to certify your documents

A certified copy means a document that has been certified as a true and correct copy of a document by a person in one of the occupations listed below, including all persons described in the Statutory Declarations Regulations 1993.

To create a certified copy, one of the persons listed below must write the following on the copy of the document.

'I, [full name], [category of persons as listed below], certify that this [name of document] is a true and correct copy of the original. [signature and date]'

- A bank, building society, credit union or finance company officer with a minimum of 2 years continuous service
- A fellow of the National Tax Accountants' Association
- A judge of a court, Justice of the Peace or magistrate
- A legal practitioner
- A medical practitioner including dentist, nurse, optometrist, pharmacist, physiotherapist, psychologist or veterinary surgeon
- A permanent employee or agent of the Australian Postal Corporation with a minimum of 2 years continuous service
- A police officer
- A teacher employed on a full-time basis at a school or tertiary education institution
- An accountant who is a member of the Institute of Chartered Accountants in Australia, CPA Australia, the National Institute of Accountants or the Association of Taxation and Management Accountants
- An Australian Consulate or Diplomatic Officer
- An Australian Financial Services Licence holder or their authorised representative (includes any licensed financial advisor) with a minimum of 2 years continuous service

IMPORTANT: Please ensure that you have either

- enclosed certified copies of your identity documents OR
- agreed that your adviser will complete the Adviser Record of Verification procedure below.

Section 3: Record of verification procedure (Adviser use only)

This section is to be used by Advisers when a record of verification is provided, rather than certified copies of identity documentation.

ID document details	Document 1	Document 2 (if applicable)
Verified from	<input type="checkbox"/> performed search <input type="checkbox"/> original <input type="checkbox"/> certified copy	<input type="checkbox"/> performed search <input type="checkbox"/> original <input type="checkbox"/> certified copy
Document name / type	<input type="text"/>	<input type="text"/>
Document issuer / website	<input type="text"/>	<input type="text"/>
Public document type	<input type="text"/>	<input type="text"/>
Issue date / search date	<input type="text"/>	<input type="text"/>
Accredited English translation	<input type="checkbox"/> N/A <input type="checkbox"/> sighted	<input type="checkbox"/> N/A <input type="checkbox"/> sighted

By completing and signing this Record of Verification Procedure I declare that I have verified the identity of the Customer as required by AML/CTF Rules and that this identification procedure has been performed by an AFSL holder or an authorised representative of an AFSL holder.

AFS licensee name	<input type="text"/>	AFSL number	<input type="text"/>
representative/employee name	<input type="text"/>	phone number	<input type="text"/>
signature	<input type="text"/>	date verification completed	<input type="text"/>