

### Clive & Vera Ramaciotti Foundation

#### Ramaciotti Grants

Applications for the Ramaciotti Grants open on 1 April each year and close on 30 June. Applications are not accepted outside of these dates.

Applications are accepted from groups or individuals undertaking biomedical research within Universities, Public Hospitals, Medical Research Institutes or other institutions approved by the Trustee.

The information required by the Trustee is set out below and must be submitted by way of the online application form. Please read these guidelines carefully prior to accessing and completing the online application.

Grants are awarded by the Trustee of the Foundations on the recommendations of the Scientific Advisory Committee.

#### 1) General

Applications are invited for two types of Grant, Establishment Grants and Equipment Grants.

Only one application for each type of Grant will be considered from:

- a) an individual department in a University or Hospital or
- b) a Medical Research Institute.

Applications must be made on the application form supplied and should be submitted through an administering institution approved by the Trustee.

#### a) Establishment Grants

- i) These start up grants are intended to provide short term research support for a young investigator who is taking or has taken a new position in another institution (as opposed to a promotion with their current organisation). The applicant must have a maximum of five years cumulative post-doctoral experience as at 1 January 2010.

- ii) The applicant must be the leading chief investigator of the proposed project and be in or commencing in a full-time position with a continuing appointment of 3 years that will terminate no earlier than 31 December 2012. All applicants must be able to start the project no later than 1 July 2010.
- iii) The Grant can be used for any combination of personnel, equipment (excluding infrastructure), consumables or other expenses, but not for travel. The maximum total amount is \$50,000.
- iv) See also "Conditions of Grants".



## b) Equipment Grants

- i) Applicants must be
  - a) University or Hospital – Head of Department in which the equipment is to be located
  - b) Director of the Research Institute
- ii) Applications may be made for a contribution of up to \$50,000 towards the purchase of a single item of equipment costing \$100,000 or more. Applications for contributions towards the cost of items of basic infrastructure will not be considered.
- iii) Preference will be given to applications for an item of equipment which is to be used on various projects by two or more research groups.
- iv) A condition for the award of an equipment grant is that a matching grant of the amount requested must be provided by the host institution.
- v) See also “Conditions of Grants”.

## 2) Application Requirements

- a) The application must be lodged via the internet using a recent version of browser software and cannot exceed the maximum character requirements. Please read the introduction of the online application form carefully for more information on technical requirements.
- b) No attachments to the online application form are permitted.

Please forward a printed copy of your application (together with a copy of any quotes for the purchase of equipment) to the Trustee via post to:

Ramaciotti Foundation  
Perpetual Philanthropic Services  
GPO Box 4172  
Sydney NSW 2001

Post marked no later than 30 June.

## 3) Referee's Report.

Applicants are not required to nominate a referee. However, the Trustee reserves the right to request a report from a referee if recommended by the Scientific Advisory Committee. Any reports would be provided in strictest confidence to the Committee.

## 4) Certification

### a) Ethical and hazardous implications of the project

If the application is successful, the Head of the Department (University or Hospital) or Director (Research Institute) will be required to certify that the project will not commence until it has been approved by the relevant institutional committee. Any implications must be identified by the applicant in the relevant sections of the application form.

## b) Certification by Head of the Department

Certification by the Head is included as part of the application form.

## 5) Notification

Applicants will normally be notified of the outcome of their application by the last week of November.

## Conditions of Grants

Grants are awarded by the Ramaciotti Foundation on the understanding there will be strict compliance with the following general conditions and any special conditions which may be attached to a Grant.

### 1) Establishment Grants

An establishment Grant is awarded for the support of the particular project set out in the application and is to be applied only for that project. Funds may not be used for other purposes without the permission of the Trustee. It is expected that the project will commence within 6 months of the Grant being awarded. The Trustee must be informed if commencement is delayed beyond this time and any extension must be approved by the Trustee.

### Research Personnel

If a Grant is awarded to supported personnel they must be employees of the institution administering the Grant and be subject to the conditions of employment of that institution. Research personnel whose salaries are to be provided under the Grant should be named in the application where possible. The salary and tenure of any appointee cannot be greater than that approved by the Trustee in the original budget allocation. No additional funds can be made available.

### Research Report

The Committee reserves the right to request a full report on the project covering the use of the funds provided by the Foundations.

### Publications

The results achieved from research supported by the Foundations should be made public through the usual scientific channels; the authors are held solely responsible for the veracity of their published data. Acknowledgment should be given to the Foundation for its support.

### 2) Equipment Grants

Applications may be made for a contribution for or towards the acquisition of a major item of equipment. Equipment may be used on various projects by a number of investigators within a department or institution. A commitment from the Foundation to contribute will be subject to the balance of the full cost being raised by the applicant, including the matching grant from the host institution.

It is the responsibility of the institution to ensure that the equipment that is funded or partially funded by the Foundation is not used in projects with ethical or hazardous implications without the approval of the relevant institutional committees

Grants must be claimed with in a maximum period of two years from the date of the Foundation's letter of award. Any Grant not claimed within the 2 year period will be forfeited. It is not the responsibility of the Trustee to remind applicants that their Grant is nearing expiry.

### 3) Other Conditions

When equipment is purchased with funds from an Establishment or Equipment Grant it becomes the property of the administering institution. The institution must meet the cost of maintaining the item in working order, and a label should be attached indicating the support of the Foundation for or towards the purchase.

### 4) Termination of Grant

The Trustee reserves the right to terminate or make such variations to the Grant and Conditions of Grant as it shall deem to be appropriate from time to time. If the chief investigator or a responsible officer of the administering institution is of the opinion that the project should be terminated, advice to that effect should be given to the Trustee immediately. The administering institution is required to lodge an income and expenditure statement with the Trustee showing details of funds expended up to the termination date.

### 5) Financial Arrangements

#### a) Payment of Grants

Payment will be made upon the terms and conditions specified in the Grant and will be made to the appropriate authorities of the administering institution. Payment will only be made after receipt by the Trustee of the acknowledgement to the Terms and Conditions of the award. Additionally, the following will need to be provided:

i) Establishment Grants:

A statement from the administering institution outlining how the Grant has been spent and verifying that this is as per the budget approved in the application.

ii) Equipment Grants:

Satisfactory evidence of payment for the equipment by the appropriate institution (receipt invoices, delivery dockets, etc.). Payments will be delayed if the Foundations' reference number is not quoted and if items listed on invoices are not readily identifiable as being the equipment and or items requested in the application.

#### b) Variation in Budget Expenditure

The approved allocations within the Grant's budget may not be varied or interchanged in any way without formal permission in writing from the Trustee. Such requests for line-item variations within the allocated budget must be submitted to the Trustee and must provide justification to merit approval.

#### c) Accounting Arrangements

During the term of the Grant the administering institution may be requested to furnish to the Trustee, an income and expenditure statement in respect of the funded project. Such a statement must be certified to the effect that the money has been expended solely upon this work and in accordance with the approved allocations within the Grant. Separate income and expenditure statements should be submitted by the administering institution for each award received by the institution.

#### d) Part Payments

Payments will only be made for amounts over \$5000. Payment of amounts under this limit will not be made unless it is a final payment of the balance of the Grant.

### 6) Goods and Services Tax

Perpetual considers the donations made to organisations as Grants that are freely given and would not ordinarily constitute consideration for taxable supply by the recipient. As a general rule, Perpetual does not intend to include the GST incurred by an organisation for the purchase of equipment or provision of services to the community in any Grants. It is presumed your organisation is registered for the GST and therefore you are able to reclaim this amount.

### 7) Ethical and Hazardous Implications

If the project has any ethical or hazardous implications, the Head of the Department will be required to certify that the project will not commence until approval has been obtained by the relevant institutional committee.

## Medal for Excellence in Biomedical Research

This prestigious award consists of a medal and a monetary prize of \$50,000.

The aim of the award is to honour a person who has made an outstanding discovery (or discoveries) in clinical or experimental biomedical research that has had an important impact on biomedical science, clinical medicine, or the way in which health care is delivered.

The main conditions of the award are that:

- the greater part of the work leading to the discovery (or discoveries) must have been conducted in Australia;
- the nominee must have previously received support from the Ramaciotti Foundation at some time;
- the nomination should cover recent scientific achievement and the nominee should still be engaged scientifically in this work.

Please note that self-nominations are not acceptable. Previous nominees may be nominated again.

The submission should consist of:

- A citation (not more than three pages) outlining the background to and consequences of the nominee's discovery (or discoveries).
- A brief curriculum vitae of the nominee and a list of selected publications.
- Details of previous support from the Foundations.

The Scientific Advisory Committee of the Ramaciotti Foundation may seek nominations or advice from other biomedical scientists. The Committee reserves the right to nominate candidates.

It is expected that the recipient of the award will be announced in November each year.

Submissions must be posted before 30 June and directed to:

Ramaciotti Medal  
Perpetual Philanthropic Services  
GPO Box 4172  
Sydney NSW 2001

Post marked no later than 30 June.



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**Perpetual**  


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